

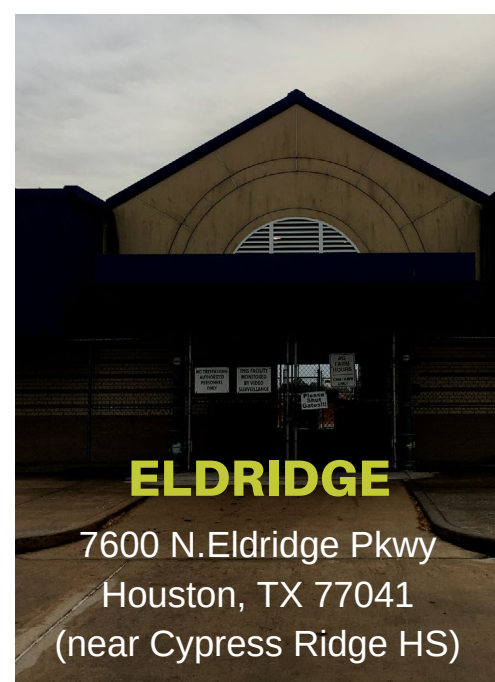
2019 - 2020

CFISD AG SCIENCE CENTERS

SEE YOUR
AG TEACHER
FOR MORE
DETAILS

RULES AND REGULATIONS

HOUSING FOR
CFISD LIVESTOCK SHOW
MARKET GOATS, LAMBS, STEERS, SWINE



ELDRIDGE

7600 N. Eldridge Pkwy
Houston, TX 77041
(near Cypress Ridge HS)



TELGE

11202 Telge Rd
Cypress, TX 77429
(near Cy-Fair HS)



WESTGREEN

7750 Westgreen Blvd
Cypress, TX 77433
(near Cypress Park HS)

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Public Notification of Nondiscrimination in Career and Technical Education Programs:

Cypress-Fairbanks ISD offers support to school district for career and technical education programs in agriculture, architecture, arts/communication, business, education & training, finance, health science, hospitality, human services, information technology, manufacturing, marketing, STEM, and transportation. Admission to these programs is based on enrollment in Cypress-Fairbanks ISD secondary schools.

It is the policy of Cypress-Fairbanks ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its CTE programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

It is the policy of Cypress-Fairbanks ISD not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

Cypress-Fairbanks ISD will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and CTE programs.

For information about your rights or grievance procedures, contact the Title IX Coordinator, Deborah Stewart, and/or the Section 504 Coordinator, Dan McIllduff, at 10300 Jones Road, Houston, TX 77065, 281-897-4000.

General Guidelines

The AgScience Centers exist to support the CFISD AgScience program and CFISD Livestock Show.

1.

PURPOSE

The Cypress-Fairbanks Independent School District AgScience Centers located on Eldridge Parkway, Telge Road, and Westgreen Blvd provide a suitable and appropriate environment for CFISD ag-science students to raise animal projects for curriculum enhancement and assistance in meeting SAE (supervised agricultural experience) requirements. The AgScience Centers were designed to house CFISD market steers/swine/lambs/goats during the term of the CFISD Livestock Show/Sale. Students may request space for market animals entered in either the State Fair in Dallas or HLSR if space permits. CFISD may limit the number of animals a student may house to maximize the number of students with animals at the Centers. Each project is the student's responsibility. Students should feed and care for their animals as recommended by teachers, industry, and manufacturer standards. Ethical treatment and feeding of animals is required at all times, and rule violations will not be tolerated. These Centers are shared by multiple students/campuses. There is no requirement to house animal projects at these Centers. Students must observe and comply with all rules and procedures associated with the Ag Science Centers and the CFISD Student Code of Conduct to be allowed to house an animal project there for the good/safety of all involved.

2.

LIABILITY

- Neither CFISD, individual FFA chapters, CFISD ag teachers, nor any school official shall be held responsible for injury to or death of any project animal while it is on school property or any other property. **Students and parents are advised to consider purchasing insurance through an outside agency.** Sick, injured, or dead animals will be reported immediately to the student's ag teacher. If an animal dies at the AgScience Center, the student/parent is responsible for removing the animal carcass from CFISD property immediately after notification.
- Neither CFISD, individual FFA chapters, CFISD ag teachers, nor any school official is liable for injury to a student or the student's allowable immediate family members while at the Cypress-Fairbanks AgScience Centers.
- Please watch your step and use utmost care when walking through the centers, including going through the many gates. In addition, these centers are exposed to the elements, therefore walkways may become slippery in wet and/or wintry weather.

3.

EMERGENCIES

- The ag teacher is to be contacted first with any **non-life-threatening questions or concerns.** Students/parents may also contact the Career & Technical Education office at 281-897-4036.
- **Crisis situations** requiring immediate police, medical, or fire department response should be reported immediately to the CFISD Police Department at 832-237-2373 and/or 911. You can also use the **blue call station to connect with the CFISD Police Dept.** Crisis situation include, but are not limited to reporting unauthorized persons at the Center, unsafe driving, or other circumstances causing potential danger to students or animals.
- **Non-crisis situations** should be reported to the CFISD Police Department at 281-897-4337. Non-crisis situations may include, but are not limited to, animal project emergencies (if an ag teacher cannot be reached), loss of electricity or water, facility hazards, or access difficulties.
- If there is an imminent threat of bad weather or police activity in the area, the restrooms and/or tack rooms may be used to **shelter in place or lockdown.** Students should not be in the pastures/fields in the event of lightening.
- Multiple **fire extinguishers** are available near entrances and tack rooms for minor emergencies. Any use of a fire extinguisher should be immediately reported to the CFISD Police Department. In the event of a major fire, all persons should immediately exit the facility and contact the CFISD Police Department and/or 911.
- An **AED (automated electronic defibrillator)** is located by the main entrance at each Center. Any use of an AED should be immediately reported to the CFISD Police Department.
- Ultimately it is the student's/parent's responsibility to secure and/or remove their animal project when there is the **threat of a natural disaster**, such as wildfires, flooding or severe storms/tornados/hurricanes. Students/parents should use utmost care when accessing these facilities/animal projects in the midst of events such as those listed. **Event-related precautions** being taken by CFISD will be communicated via www.cfisd.net, barn Remind alert messages, and/or the ag teachers.

General Guidelines (continued)

The AgScience Centers exist to support the CFISD AgScience program and CFISD Livestock Show.

4.

AG SCIENCE CENTER HOURS

- **AgScience Center hours are 5:30 am to 10:00 pm.** Notify your ag teacher if you have a school event that makes adhering to these hours impossible so he/she may either suggest options or contact CFISD PD to clear any access outside of posted hours.
- CFISD has the right to **limit access to the AgScience Centers if all District facilities/schools are closed** due to storms, flooding, icy roads, etc. Information related to access of the AgScience Centers will be shared via www.cfisd.net, the Remind alert system and/or your ag teacher.

5.

STUDENTS ELIGIBLE TO HOUSE ANIMALS

- Enrolled in at least one high school ag course and FFA during the school year connected with the competition, and
- **Have an AgScience Center agreement** form signed and notarized by all parties involved, along with payment of the rental fee/refundable deposit, **before a project is placed in the center.** Moving a project into a center without a completed agreement/payment is grounds for eviction and denial of housing privileges for any animal project during that school year.

6.

LIMITED ACCESS

- **These Centers are limited access facilities.** Unauthorized access will not be tolerated. Students should contact their ag teacher if they feel the need to bring someone other than immediate family. For safety reasons, no one should be on site unless accompanied by the student or ag teacher.
- Only students with a current AgScience agreement are allowed at the AgScience Centers unless accompanied by an ag teacher. Students have their **school ID badge** in their possession
- While the student is expected to be present at all times, the student is allowed to bring **immediate family members** to assist with feeding or caring for the project. Immediate family includes parents/guardians, siblings, and grandparents.
- No **siblings under the age of 12** are allowed in the centers unless accompanied by the parent.
- No **pets**.
- Students/parents must **notify their ag teacher if they feel a need to bring in expert support**, such as a veterinarian. Ideally, the ag teacher will be present. Under no circumstances should they access the Center unless accompanied by a student/parent/ag teacher. Once at the center, they should not examine/treat any animals without expressed permission of the owner.
- Any student **suspended from school or assigned to a CFISD Alternative Learning Center** is not allowed on CFISD property, including the AgScience Center, during the length of the suspension or assignment. Students at ALC (or long-term suspension): Any animal project(s) belonging to the student will need to be removed by the end of the weekend following an ALC placement. Ability to return the animal(s) to the AgScience Center will be handled on a case by case basis and requires CTE administrative approval.
- **Security cameras** are in place in order to help provide a safe learning environment.
- **Additional safety measures may be implemented.**

7.

CARD KEYS FOR ENTRANCE GATES

- By early summer 2019, the key pads at the center entry gate will be replaced with card readers that can only be opened with card keys issued to the students and ag teachers.
- All students will be issued one card key at no charge.
- While the student is expected to be present at all times, one (1) additional card key may be purchased for \$10 to assist with extenuating circumstances such as conflicting school activities, overnight field trips, animal illness/emergency, etc.
- Lost or broken card keys should be reported to your ag teacher as soon as possible. Broken/non-working card keys will be replaced at no charge, however there will be a \$10 fee for replacing lost card keys.
- **Allowing someone other than immediate family to use an issued card key is considered a major infraction and could result in immediate eviction.**

General Guidelines (continued)

The AgScience Centers exist to support the CFISD AgScience program and CFISD Livestock Show.

8.

VEHICLE ACCESS

- Maximum speed limit inside the AgScience Center property is 10 MPH. Driving or parking on unpaved areas is not permitted. Parking in a fire zone is not permitted. **Unsafe driving within the Center is considered a major offense and may result in loss of permission to drive a vehicle on the premises or eviction.**
- **No personal vehicles** will be left on the AgScience Center property overnight.
- **No storage of personal trailers** will be permitted at the AgScience Centers for longer than 48 hours. The ag teacher must be notified in advance and given the license plate number for the trailer. (Exception: Storage of trailers at the Telge AgScience Center for longer than 48 hours will be allowed during the CFISD Show/Sale, once animals housed in that barn have been moved to the Exhibit Center.)
- **Telge AgScience Center only:** Immediately after admittance to the first gate on Telge, students must proceed directly to the second gate that allows them to enter the AgScience Center itself. Students are prohibited from driving or walking in areas other than the AgScience Center.

9.

WHICH ANIMALS MAY BE HOUSED

- **Priority goes to CFISD market goats, lambs, steers, and swine.** All animals are expected to move out during check-in for the CFISD Livestock Show. Animals unable to check-in for any reason must move out no later than the Monday following the Livestock Show.
- Between May and September, **State Fair market goats, lambs, steers, and swine** may be housed, space permitting, with the understanding that they must be entered to compete in the State Fair in Dallas and they must move out no later than the State Fair check-in date.
- Between October and March, **HLSR market goats, lambs, steers, and swine** may be housed, space permitting, with the understanding that they must be entered to compete in the HLSR in Houston and they must move out no later than the HLSR check-in date. **NOTE:** Once CFISD animals move out in early February, students with **HLSR animals may be asked to change pens/stalls/barns** to limit the area being utilized, allowing cleaning/repair to begin in the unused areas.
- Housing any animals outside of those described above must be cleared by the CFISD CTE Director. Fees will be proportional.

10.

AG SCIENCE CENTER FEES

- **CFISD Market Steers** - \$200 (\$80 rental fee + \$120 refundable deposit)
- **CFISD Market Lambs/Goats** - \$130 (\$55 rental fee + \$75 refundable deposit)
- **CFISD Market Swine** - \$155 (\$55 rental fee + \$100 refundable deposit)
- **STATE FAIR Market Lambs/Goats/Swine** - \$105 (\$55 rent + \$50 refundable deposit)
- **STATE FAIR Market Steers** - \$155 (\$55 rental fee + \$100 refundable deposit)
- **HLSR Market Lambs/Goats** - \$150 (\$75 rental fee + \$75 refundable deposit)
- **HLSR Market Swine** - \$175 (\$75 rental fee + \$100 refundable deposit)
- **HLSR Market Steers** - \$180 (\$60 rental fee + \$120 refundable deposit)
- The Ag Science Center fees may be used for the following:
 - Cleaning and pest-control supplies
 - Cleaning utensils (brooms, rakes, wheel barrows, etc.)
 - Dumpster fees
 - Maintenance of facility
 - Other equipment, supplies, or repairs necessary to support ag science student activities
- **Students must provide** other supplies including, but not limited to, shavings, food/water bucket, and grooming supplies.
- **Deposits will be refunded if the project is removed and the stall/pen has been cleaned** to the satisfaction of the ag-science teacher, and all damages have been repaired **by the end of the agreement** or within a week of the removal of the animal, whichever comes first.
- Once a **deposit has been forfeited**, the student's **deposit will be increased to \$300** for any future agreements. If the \$300 deposit is forfeited, the student may lose all privileges to house any animals at a CFISD AgScience Center.

Animal Care

Animals are housed as part of each student's Supervised Agricultural Experience (SAE), under the direction of their ag teacher. Animal abuse/neglect will not be tolerated.

11.

PEN ASSIGNMENT

- Students will be **assigned pen** locations by their ag teacher. **One project will be housed per pen. Students will not move animals from one pen to another** without permission from their ag teacher.
- **Pen size:** Cattle will be assigned pens that are approximately 12' by 12'. Swine will be assigned pens that are approximately 6' x 12'. Goats and lambs will be assigned pens that are approximately 6' by 6'. Students are not allowed to remove dividers in order to make a pen larger or combine pens.
- While most **swine pens have automatic waterers**, direct water access to pens via pipes is not guaranteed. All **students/parents with swine should be prepared to provide their own water container** should the need arise.
- Students are not allowed to make any alterations to water pipes.
- **Fans** may be used if they and their cords are strapped to the top rail of the gates and are plugged directly into the outlet above their pen. Cattle pens should have no more than 2 fans and smaller pens should have no more than 1 fan. The need for an extension cord/power strip is rare and must be approved prior to use. At no time should multiple cords/strips be plugged in to each other as that is against fire code. Ag teachers have the right to request fans be moved or removed if they feel they are a safety hazard.
- **No heaters, heat lamps, or misters** are allowed. Students may strap **wood or tarps** to the sides of the pens to block the wind during the cooler months under the supervision/approval of the ag teacher, with the understanding that those **materials must be removed, placed in the large roll off dumpsters or taken off-site when done.**
- **No mechanical, wooden, electrical or metal structures** may be placed in pens without ag teacher's approval.

12.

DAILY CARE

- **All animals must be fed, watered, and pens cleaned daily** according to an established schedule set by the student and the CFISD ag teacher. **Failure to tend to your animal on a regular basis is considered neglect/abuse and will not be tolerated.**
- **Bedding will be large flake shavings only (no sand or pellets)!** Shavings must be large enough not to easily fall through the holes in the drain grates. Students may place personally owned mats under the shavings, but not sand or any other material. Hay may be added to the shavings during the cooler months under the supervision/approval of the ag teacher.
- **Students are responsible for picking up any shavings that fall outside their pen**, keeping the aisle clear to minimize the amount of debris getting into the drainage pipes.

13.

RESPECT OTHERS

- **Do not feed, water, move or enter the pen space of another students' animal(s)** without their permission.
- Students **should not borrow or use another student's feed/tack** without their permission.

14.

SAFETY IN COMMON AREAS

- **No project animal(s) should be left unattended** in the aisles. Cattle, lambs, and goats must be haltered and controlled except while in pens or turnout pasture.
- Boxes, equipment, or animals **must not obstruct passageways, walkways, and doorways.** Routine and emergency traffic must have clear access and free travel.

15.

WASTE DISPOSAL

- When an animal is not in its pen/stall, **droppings are to be cleaned up promptly** and taken to the designated shavings/manure pile. All other trash will be placed in the appropriate trash dumpster placed on site.
- **Manure buckets are not allowed** to be kept in the aisles or pens. Dirty shavings and manure are to be taken to the designated shavings/manure pile.
- **Dump water containers at wash racks** only.

Animal Care (continued)

Animals are housed as part of each student's Supervised Agricultural Experience (SAE), under the direction of their ag teacher. Animal abuse/neglect will not be tolerated.

16.

USE OF COMMON AREAS/EQUIPMENT

- Students may only use the **tack rooms**, cabinets, or feed pens allotted for their school and this will be assigned by the ag teacher. **Feed** must be stored in a sealed, approved, and locked container. Only one container, no larger than a 55 gallon drum, will be allowed per student. **No hay** will be stored at the AgScience Center unless in a container and placed in the designated feed/tack area.
- **Bathe animals only in the proper wash racks.** After using the wash rack, clean the area (shampoo bottles, droppings, etc). Turn water faucets off; do not depend on nozzles. Hoses must be rolled up after each use.
- **Tools such as shovels, brooms, and wheel barrels** are available for use. After use, please return them to their proper place. Wheel barrels should be returned empty. Please inform your ag teacher if you notice any broken tools.
- **Treadmills, walkers, and scales** may be used after receiving guidance/direction from your ag teacher. Improper use of this equipment may lead to injury of animals or students, as well as making them inoperable and unavailable for use. Please inform your ag teacher if you notice or experience any issues with these items.
- **Pastures are available** for grazing and/or working with the animals. Please note that one of the pastures will be designated for the smaller animals only—no cattle will be allowed in that pasture to provide a safe option for students/animals uncomfortable around cattle. The other pastures will be open to all animals.
- **Students housing animals at these centers will be required to periodically assist with cleaning the common areas.** Ag teachers will communicate dates/times for their barn workdays.

17.

ANIMAL HEALTH IN A COMMUNITY BARN SETTING

- Each exhibitor is responsible for **deworming and giving shots** on a regular basis.
- Students must place all **biohazard materials** (syringes & needles) in the biohazard receptacles provided in each barn. Notify your ag teacher if the receptacle is full.
- If an animal becomes ill, immediate attention must be obtained from a veterinarian and the ag teacher contacted.
- If an animal has a **contagious disease**, the animal may be quarantined or owner told it must be removed from the Ag Science Center, per veterinarian or ag teacher recommendation.
- Any castration, dehorning, or other medical attention must be **administered by a veterinarian**. Student or parent must **notify an ag teacher** beforehand if treatment will take place at the AgScience Center.

Discipline at CFISD AgScience Centers

The AgScience Centers are an extension of the high school campuses and therefore all District/campus policies apply.

18.

DISTRICT POLICIES APPLY

- The AgScience Centers are located on CFISD property; therefore, **ALL DISTRICT POLICIES APPLY TO EVERYONE**. This includes, but is not limited to:
 - i. **Tobacco, tobacco products, smokeless cigarettes, e-cigarettes, drugs, alcohol, fireworks and weapons** are strictly prohibited.
 - ii. **No bullying/cyberbullying** or other dangerous acts towards others at the centers.
 - iii. **No glass containers** are allowed as broken glass can cause severe damage to a student or project.
 - iv. Any **illegal acts** will be referred to the appropriate law enforcement agency.
 - v. AgScience Center **dress code** requires that everyone on the premises dress modestly.
 - vi. **Loitering** after project activities are completed is not allowed.
 - vii. Any **disrespect** of ag teachers or CFISD officials will not be tolerated.
 - viii. The student shall **respect the value of the CFISD AgScience Center**. Any defacing of property or deliberate damage to equipment may mean immediate dismissal from the center, referral to the assistant principal, and restitution for damages.
 - ix. All students must **carry CFISD-issued school IDs** at all times while in the center.
 - x. **Allowing unauthorized visitors to enter the center, including allowing someone other than immediate family to use an issued card key, is considered a major infraction.**
 - xi. **Report threats to the safety of students and staff members as well as misconduct on the part of any other students or staff members to your ag teacher or campus assistant principal.**

19.

CONSEQUENCES

- CFISD Administration and/or CFISD ag teachers will determine and process any violations of the rules. Violations of the CFISD student code of conduct, District policies, or other rules/procedures listed in this document will result in disciplinary action. **Consequences for violations committed by family members or unauthorized/authorized guests may be attributed to the student and ultimately result in the eviction of the student's project(s).**
 - i. **First Offense:** Written warning issued by an ag teacher.
 - ii. **Second Offense:** Teacher and/or Administrator/Student/Parent Conference
 - iii. **Third Offense:** Eviction of project from the AgScience Center. After eviction, the student will have 48 hours to remove his/her project. If the animal(s) are not removed within 48 hours, the animal(s) may be sold and the proceeds deposited in an ag-science activity fund.
 - iv. **Major infractions of school, facility or student code of conduct rules while at AgScience Center may result in immediate eviction, as deemed appropriate by CFISD administration.**
 - v. **Students evicted from an AgScience Center may also be banned from housing projects there in the future and/or additional disciplinary action by campus administration.**

20.

ADJUSTMENTS TO AG SCIENCE CENTER RULES AND REGULATIONS

- **Additional rules may be added or current rules subject to change as deemed necessary.**